

# COVERSHEET



THE UNIVERSITY OF  
**WESTERN**  
**AUSTRALIA**

**Faculty of Engineering and Mathematical Sciences**  
Assignment, Report & Laboratory Coversheet for Individual & Group Assignment

SUBMITTING STUDENT		
SURNAME	GIVEN NAMES	STUDENT NUMBER
UNIT NAME		UNIT CODE
TITLE/TOPIC OF ASSIGNMENT		NAME OF LECTURER/TUTOR
DATE/TIME DUE	DATE/TIME SUBMITTED	

HONOURS STUDENTS ONLY	OFFICE USE ONLY
By signing this document, I further assert that the length (word count) of my dissertation is within the maximum allowed length governed by the project unit I am enrolled in. Penalties, as outlined on this website, will be applied for over length dissertations.	

FOR GROUP ASSIGNMENTS ONLY	STUDENT NUMBER
NAME	
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

Unless other arrangements have been made it will be assumed that all group members have contributed equally to group assignments/laboratory reports

DECLARATION	
I/We are aware of the University's policy on academic conduct (see over) and I/We declare that this assignment/project is my own/my group's work entirely and that suitable acknowledgement has been made for any sources of information used in preparing it. I/We have retained a hard copy for my/our own records.	
SIGN:	SIGN:

NOTE: No assignment will be accepted without the declaration above being signed and dated

**SEE OVER FOR INFORMATION ON UNIVERSITY POLICY (UP07/21)**

## UNIVERSITY POLICY UP07/21

This [policy](#) promotes ethical scholarship, academic literacy and encourages academic integrity. UWA believes that success in promoting ethical scholarship and developing skills in academic literacy is crucial to fostering an institutional culture of academic integrity.

### ETHICAL SCHOLARSHIP

Ethical scholarship entails the pursuit of scholarly enquiry marked by honesty and integrity. It is reflected both in individual and group approaches to study and assessment tasks, and is part of a broader institutional commitment to maintain and extend robust, defensible and transparent educational standards and practices.

### ACADEMIC LITERACY

Academic literacy may be defined as the capacity to undertake study and research, and to communicate findings and knowledge, in a manner appropriate to the particular disciplinary conventions and scholarly standards expected at University level.

### ACADEMIC INTEGRITY

Academic integrity is a core value of education and involves acting with the principles of honesty, trust, fairness, and responsibility in learning, teaching and research and requires respect for knowledge and its development.

#### **PLAGIARISM**

Plagiarism at UWA is defined as “the **unattributed** (not referenced) use of someone else’s words, creations, ideas, arguments, etc. as one’s own”.

It is also referred to as academic misconduct and misuse of evidence. Plagiarism occurs when authors do not reference sufficiently; reference in the wrong place, or in the wrong way or don’t reference at all. It also includes presenting someone else’s work as your own. Buying and selling assignments is one of the most serious forms of plagiarism.

Information about avoiding plagiarism is available from the [STUDYSmarter Survival Guide](#).

#### **REFERENCING**

Referencing is acknowledging that you have used information from different sources.

Reason to reference includes:

- To avoid being guilty of plagiarism;
- To lend credibility/evidence to your argument; and
- To show the research that you have done

There are many referencing styles used at UWA. Find out which style is commonly used in your discipline.

Information about referencing is available from the [STUDYSmarter Survival Guide](#).

### ACADEMIC MISCONDUCT

UWA defines academic misconduct as “any activity or practice engaged in by a student that breaches explicit guidelines relating to the production of work for assessment, in a manner that compromises or defeats the purpose of that assessment”.

Breach of Academic Conduct is any activity or practice engaged in by a student that compromises academic integrity. Levels of Breaches of Academic Conduct relate to the severity of the breach and are defined as Minor Breach (Level 1); Moderate Breach (Level 2); and Major Breach (Level 3).

Information about academic misconduct is available from the University Policy on: Academic Conduct [website](#).